Client Account Online Application Form

Section 1: Firm Details

Name of firm:



Please complete this form in BLOCK CAPITALS.

Please complete sections A and B, then sign and date the declaration below. Please ensure that the society holds details and signatures of all partners, directors and other officers and staff who are authorised to transact on this account by completing the Authorised Signatories section.

Registered Address:		
Telephone no:		
DX Address:		
Client Account		
Authorised Signatories	Form	
Name of Firm:		
	signatories are permitted in total	
Individual email addre	sses must be provided to allow acce	ess details to be sent to signatories
	artners, Directors or Other officers v	who are authorised to transact on Client
Account Online		
Signatory One-		
Full Name:	Position:	Date of Birth:
Nationality:	Email Address:	Signature:
Signatory Two-		
Full Name:	Position:	Date of Birth:
Nationality:	Email Address:	Signature:
Signatory Three-		
Full Name:	Position:	Date of Birth:
Nationality:	Email Address:	Signature:

Section 2B: Details of STAFF other than Partners, Directors or Other Officers who are authorised to transact on Client Account Online								
Signatory One-								
Full Name:	Position:	Date of Birth:						
Nationality:	Email Address:	Signature:						
Signatory Two-								
Full Name:	Position:	Date of Birth:						
Nationality:	Email Address:	Signature:						
Signatory Three-								
Full Name:	Position:	Date of Birth:						
Nationality:	Email Address:	Signature:						
Section 3: Expected account	t activity							
excluding your initial deposit, during a typical year: Less than £20,000 £20,000-£50,000 £50,000-£100,000 £100,000-£250,000 Over £250,000 approximate amount								
registered address given on	this application.	the Law Society of Scotland at the						
	a corporate body or an uninco	t Online will be held by me/us as a trustee						
I/We confirm that I/we have the Client Account Online.	e been made aware of and full	y understand the Terms and Conditions of						
Signatures confirmed by Pa Signed:	rtner/Director of Firm:							
Date:								





Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

SBS House 193 Dalry Road Edinburgh EH11 2EF Tel: 0131 313 7700 Fax: 0131 313 7711 Email: mail@scottishbs.co.uk Website: www.scottishbs.co.uk		Serv	vice Use	er Numi	ber 2	1	3	\neg				
	l L											
Name(s) of Account Holder(s)	Ref	erenc	е									
Bank/Building Society Account Number Branch Sort Code	Pleas accou assur Instru	e pay int det ed by ction i	Scottis ailed in the Dire	h Buildi this Ins ect Deb nain wit	or Build ng Societ struction s it Guaran h Scottisl tronically	ty Direct subject tee. I	ot Debits to the s understand	afegu and the	uards nat th nd, if	is so,		
Name and Full postal address of your Bank or Building Society To: The Manager Bank/Building Society Address	Signa	ature(s										
Postcode	_											_

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

DDI2

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Scottish Building Society will notify you seven working days in advance of your account being debited or as otherwise agreed. If you request Scottish Building Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Scottish Building Society or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Scottish Building Society asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.